

Parent Council – Consultation Committee
Tuesday 15th June
MINUTES

Present: Max Haimendorf - Principal (Chair), Katarine Deeks - Head of Primary, Beth Humphreys – Associate Principal, Gabriela, Phil, Louise, Fatma, Gemma, Lili, Fatma, Adam, Elodie

Minutes: Shaheen Riaz

1 School requests for feedback and consultation

- 1. Start times and end times planning – what can we learn and implement from Covid into our planning for the start and end of the day in Primary particularly in September 2021**
- 2. Trips planning – how can we plan for the best learning experiences possible for our pupils next year – what should we ask of parents**
- 3. Planning for Eid ul Adha – Tuesday 20th July**
- 4. Parent Consultation Committee plans for 2021-22**

How do parents feel about the possibility of coming to the school playground arrival/drop off with/without the stagger?

The Principal spoke to the committee about YYS arrival/end of day staggered timings. The end of the school day is disruptive for the school and parents. If parents could come onto the school site for pick up in the afternoon the school needs to think whether or not there should still be staggered timings.

Parent responses

- keeping the mornings is fine as there will be less problems. Preference is staggered times at drop off so there is less traffic.
- Having to wait 20 minutes in between collecting each child is not ideal.

The Principal agreed that staggers will be good but if parents have many children to collect then parents would need to wait. Ideally, we would have arrival/drop off similar as they used to be but still a bit staggered so there are not a lot of people coming and going all the time.

The Associate Principal spoke to the committee about different scenario and situations.

The Principal spoke to the committee about OYS timings. At OYS initially there were staggered timings to give time for YYS parents to drop off their younger children.

At OYS, the gap between the earliest you can drop your child at JS and the latest at YYS was 8.10 – 8.30 but some parents asked for this to be 8.05 – 8.30am. The Principal asked if **this time needs to be 25 minutes or is 20 minutes is enough?**

The Head of Primary spoke about children walking in on their own to school in the morning and afternoon. Will communicate fully with parents. There will need to be SLs on site to support with conversations.

Parents agreed.

The Principal informed the committee. At somepoint Plan A timings will be published. They are called Plan A because of covid as we won't know more until September. Whatever happens, the timings need to be what parents signed up for when they enrolled onto KSA and also needs to work for the children. The message will be that if we can do Plan A then we will but if restrictions mean we can do more then we will do that also and communicate with parents at the time.

Ramp update

Planning permission is in process for the ramp to be widened, but as this is a big piece of work there will need to be a temporary ramp in place. Every part of the new ramp will be 2 metres, it's currently 1.5 metres.

Trips Planning

The Principal spoke to the committee. The leaders and the teachers feel there is a big gap in the learning that the children are getting, we definitely want to get this back up and running. We will go for the Plan A and plan trips that are possible and not unrealistic (as in will need to be cancelled if covid meant that the trips would need to be cancelled). Previously, we would commit to a range of experiences and trips in the year. Up to year 5 there were day trips and experiences and then from year 5 to 13 residential trips. Over the last few years the school has asked parents to partially pay for trips at the beginning at the start of the year. The school would like to go back to this however, we understand covid has been a tough time for everyone financially so we will be reducing the total monies, but we will be going ahead with the plan. Payment will be via ParentPay.

The Principal asked if this is okay.

Parents were okay with this plan. Louise suggested for the school to provide some useful guidance to help parents plan financially.

Further information will be emailed to parents in July.

Sports Day

The Principal and Head of Primary informed the committee.

The Head of Primary informed parents that the school will be going ahead with Sports Day. At the moment

- EYs will do theirs on YYS, no parents joining.
- Years 1 – 6 over two separate days at the Paddington Rec (track area 5 & 6 and then behind the audience stand yrs,1,2,3,4).

Mr Mvula (Head of Enrichment and Extended Learning) is organising a sixth form group to support. Before the event, all the sixth formers will

- have a briefing
- receive strict instructions about how the day will work
- not be able to attend unless they have a negative LFT

In addition, all year teams in primary have planned a park/open space visit but this is currently on hold due to the increased covid infection rates.

The Principal informed the committee that there will be a Sports Day Parent Briefing event. If parents strongly do not want their child to participate then that is fine.

Planning of Eid

The Principal spoke to the committee. 200 parents completed the survey last term. The majority view was what this committee had said. Eid on the day will be spoken about, but in terms of having a class celebration these would be the next day.

The next Eid is Tuesday 20th July which is a legal school day but we understand many parents will choose to celebrate with their child/children at home. We will welcome children on that day, but it will be a day of learning. Any requests for absence will be authorised. The celebration will be short, but it will still be a normal school day. This year we had a drop on the second day, which means we had a double impact in the school.

A parent asked a question

How many children were in school and what did the children learn?

The Principal responded. 20-25% of children in school. There was consolidated learning on this day, no new topics were not taught.

Parent Consultation Committee

The Principal spoke to the committee. We are very grateful for everyone coming to these meetings. There are pros and cons of meeting in person v technology. It has been very helpful and beneficial using MS Teams to meet, feels like this has worked well so it would be good to keep going with MS Teams. In terms of when it starts; last year we used the autumn term but did not message parents about this group and joining this group early enough. We will communicate and message before the summer holiday to say there is a short window to sign up and then we will have a

meeting in October. Sign (new and existing members) up will be through an MS Forms (instead of an email). The dates and times will be communicated in advance and Coffee Mornings will be avoided.

2 Parent raised items

- **Extra learning activities**
- **Swimming & gardening club**
- **Music**
- **SEN Behaviour Policy & Reasonable force**
- **Teacher turnover**
- **Bromcom**
- **Summer Concert & Sports Day**

Swimming

The Associate Principal informed the committee that she is doing some planning. The pupils currently in yr5 had just started swimming in yr4 when covid hit, they have only had 1 session. There will be swimming in yr6 this year. Current yr3 going into yr4 will have swimming, all three classes back to back for the first half of the year.

Years 4 -5 will have swimming lessons for half of the year. Year 3s are going to have their swimming lessons later on.

Gardening

Will continue into next year.

Music

The Principal informed the committee. Music has been part of the school even though we have had to compromise the music curriculum because of covid. Yr4 – 9 have started their strings programme.

Summer Concert

There is a provisional plan for an outdoor summer concert for Middle School. The provisional plan is currently being risk assessed.

Parents will be asked to pre-book tickets and follow a seating plan. Children will be in their bubbles.

SEN policy & Reasonable Force

The Principal spoke to the committee. We want the school to be a calm and safe place and we achieve this by having positive and trusting relationships with pupils and building strong routines. Most children are well behaved in school but

in the very rare situation where a child is not responding safely to instructions and reminders (de-escalation process) staff have received training to safely handle children - the government has made clear that staff who are trained can do this. There are a set of approaches (including the way staff talk to children) to de-escalate situations and make sure everyone is safe.

The Associate Principal spoke about safeguarding and next steps.

The school only intervenes physically for a short time possible in the most least invasive way if they are at risk of harming others or other people (if and when it happens however, there are a very small amount of times this has been required. This year there have only been 12 incidences). Each time this happens, it generates a review process which goes onto a log and a serious incident report is drafted. The reported is then reviewed by Associate Principal, The Principal, Ms Woolf (when not on maternity leave) and then goes to Ark for final review. This policy is for all children, including those with special educational needs.

A parent spoke to the committee; the main concern is that there have been lot of parents come to her feeling very stressed about not knowing enough information about how their child/ren was treated.

In response to this, the Associate Principal agreed that the school are totally aligned with this. We have had some really helpful feedback from parents who have said that they communicate with them better in regard to how the school is working with other children, and we have been working closely with these parents and communicating more effectively.

If any parent has any concern or worry they should speak to someone in the school about it in the first instance. When a school needs to action something in a certain way, staff think of the least invasive action first, then try to de-escalate situations before taking the next step. De-escalation and escalation will be part of staff training on the first day of the new school year.

SEN children even more important, Nick has been doing a brilliant job in primary and Elizabeth in secondary. We have taken on the feedback that there is too much of a gap, and how we are communicating this in a consistent and coherent way. There are many resources such as

- Individual learning plans
- Behaviour chart for children with emotional needs

The school agrees that we need to be clearer with parents about the resources we use for each child. Zones of Regulations has made a huge difference. SMART targets are all-through.

The Head of Primary responded for primary. we invited Ark inclusion leaders to come and do a full inclusion and SEN review last half term partly in response to feedback from parents, it was a good opportunity to learn what works well and what can work better. This will be part of our ADP plan next year.

	<p>Parents agrees that definitely the school are moving in the right direction. Mr Walters is doing a really good job.</p> <p>Teacher retention</p> <p>The Principal spoke to the committee. Teachers normally spend a year with each child however in year 3 there was a situation whereby a staff unexpectedly moved on in Christmas and the staff hired on short notice did not end up staying the whole year.</p> <p>The Principal agreed that this was not a good situation, but we are doing everything we can to mitigate this, and trying to make the school as stable as we possibly can.</p> <p>Bromcom / MCAS – my child at school</p> <p>The Associate Principal is on the case. There are no updates at the moment.</p>
AOB	
	<p>The Principal thanked committee members for their support, encouragement and feedback. Also grateful to Katarine as well.</p> <p>2021 – 22 Class Teachers</p> <p>Information will be shared with parents children once all staff have been spoken to.</p> <p>There are no plans to reshuffle classes next year, only nursery to reception as per normal each year.</p> <p>Further information will be communicated out to parents in July.</p>