

**Tuesday 26<sup>th</sup> November 2019**  
**Parent Council: Parent Consultation Committee**  
**MINUTES**

	Topic and Discussion points	School Actions
1	<p><b>Welcome</b></p> <p>Apologies (Gabriella Torres Gonzalez, Vicki Procter, Phil Symons, Eman Muradi)</p> <p>Introductions and setting of expectations of the group. Those attending were:</p> <p><b>Hayley</b> Nursery &amp; Years 6 and 7  <b>Domenico</b> Year 4  <b>Elodie</b> Years 3, 8 and 11  <b>Adam</b> Year 9 and 2  <b>Leanna</b> Reception and Year 2  <b>Aysha</b> Has children in Years 5, 9 and 12  <b>Gemma</b> Year 6.  <b>Al Mahammed</b> Years 4 and 2.  <b>Louise</b> Nursery and Year 10  <b>Fatma</b> Nursery and Year 2.</p> <p>A reminder that there is also another group within the Parent Council - which is the Fundraising and Events Committee led by Gabby Woolf. This committee focuses on the events in the school. If there is ever a question about events it will be for that meeting. This meeting is about what is going on the school and how to make the school better.</p>	<p>Send reminder to all parents of future meetings to ensure maximum attendance.</p>
2	<p><b>School Leader updates</b></p> <p><i>This reoccurring agenda item will be relying on the group to engage with parents about these updates.</i></p>	
	<p><b><u>Building project update</u></b></p> <p>The first phase was to upgrade the Reception classrooms, and move the entrance to the Crompton Street side. This is complete and has made the Younger Years Site better.</p> <p>The next stages of the project are delayed. There is currently a competitive procurement process for the remaining works in the hope that maximum value will be obtained. The school understands the frustration of any delay of these building works.</p> <p><b>Plans for the nursery</b></p> <p>Due to concerns from the Tree Officer at Westminster Council about the impact on trees, the nursery will be built with pile foundations and raised by 30cms. This redesign has caused a lot of delay and additional cost. The work should start in March 2020 with an expected completion in Autumn 2020.</p> <p><b>Ramp update</b></p> <p>This was discussed at a building meeting last week. Making the bottom of the ramp</p>	<p>School to write to all parents with an update on the building works</p>

wider is not alone going to resolve the bottle neck, which is at the top of the ramp. Therefore, the solution is to build a ramp that a wider area at the top, which will be more pleasant. Mr Haimendorf has spoken with Westminster about making the street a school street only between the hours of 8.15 – 9.45am 3.15/3.45 to allow a safer entrance. This is ongoing work.

**OYS**

A new dining hall will be built and Sixth Form will move into a new Sixth Form Centre. Expected date of completion: May / June 2020.

**OYS – traffic concerns** Parents spoke about the traffic and congestion that comes with parents dropping off their children via car on Penfold Street. Mr Haimendorf asked whether parents would be willing to have a visible presence during drop off and/or pick up to support. Parents said this may not work but is worth a try. It was agreed that a full proposal would be worked up. Mr Haimendorf reported that parents do usually listen to school staff when a school expectation is communicated to them and that there needs to be parent volunteers who are visibly present.

Parents also reported that teenagers often do not leave the premises at the end of the school day and do loiter around the area. Mr Haimendorf said there are Senior Leaders that do walk around the premises of the school to ensure pupils are not loitering around.

**Challenge Partners review**

Sometimes parents ask Mr Haimendorf about standards in the school as it has been a long time since the last Ofsted inspection. The external data shows that the Secondary results continue to be very strong, the Primary results had room for improvement, despite being above national average. Mr Haimendorf spoke about the reasons why the school is a great school. For example, the former Ark Paddington Green Ofsted inspection that happened a year ago [December 2018] led to a 'Good' judgement with Outstanding features. This school had the same curriculum and leadership team as KSA does now, and this showed great progress had been made from a much lower level in 2016 by Autumn 2018 it was given good with outstanding attributes for behaviour and leadership.

In addition to these data points, KSA has committed to the Challenge Partners review, which includes an Ofsted inspector with other 5 head/deputy headteachers trying to work with school leaders to talk about the school who spent three days in our school

The report came through last week and the result was that we are a 'LEADING' school. Challenge Partners do not use the word outstanding, they use the word 'leading' instead. The school has received the highest category. This Challenge Partners review will be put on the website as a news story.

A highlight from primary was that books and classrooms were of a significantly higher standard than what the results were previously. Their judgement was that primary is at or above national average.

**School to ensure the ramp is improved as a priority.**



HT3 (Jan)	HLW	Aut 2 data
HT4 (March)	Parents' evening Pastoral check in and reading fluency assessments for = or <ARE	Pastoral data and Reading WPM
HT5 (April/May)	HLW	Spr 2 data
HT6 (July)	n/a	Written report with Sum 2 data

**Secondary Meeting Report**

Secondary Meeting	Report
End of HT1	Pastoral check in with one member of staff <i>No written report</i>
Start of HT3	Report with academic and pastoral data
End of HT3	Y11 and Y13 Parents Evening with each teacher Y11 and Y13 Report with academic and pastoral data
Start of HT4	Y7-10 Academic Review Day (see all subject teachers) Y11 and Y13 Report with academic and pastoral data
End of HT6	Yr 7-10 Report with academic and pastoral data and pastoral comment

- Parents said they would like to know about every subject instead of just Maths and English. Mr Haimendorf explained that the curriculum is on the website, and that parents evening is where a personalised conversation can happen.
- Parents said that it is useful to have the data at the start of the year rather than at the end to give parents enough time to take action any concerns early on. Mr Haimendorf explained this was the purpose of the meeting in Autumn term.
- Parents don't feel getting the key dates is useful, as they can get this information from somewhere else
- Some parents said they felt it is not necessary for their child/dren to be at parent meetings
- Adam said that communication can be improved by creating a feeling of being a part of the community and breaking down barriers. There needs to be more e-communication but also be more organised in terms of e-communication. Be more accommodating to parents who have English as an additional language. Expectations and planning time for exams

	<p>timeline will be helpful. Need more advice for parents, help parents to plan. Plan the schools time and plan the parents for the whole school year.</p> <p><b><u>Enhancing Reception 2020 intake numbers and YR R-3 numbers</u></b></p> <p>School Leaders Mr Haimendorf and Ms Loo are currently visiting nurseries, connecting with them and building a relationship, Mr Haimendorf, Ms Humphreys and Ms Deeks were on Church Street last Saturday.</p> <p>At the moment there are waiting lists in years 5 and above. There are some gaps reception, year 1, year 2, year 3 and 4.</p> <p>Mr Haimendorf explained it is important to fill these spaces as otherwise there will negative impact on other areas in the school as there will no be funds to do things in the school that make the school better.</p> <p>We have had a few open mornings, there is another open morning scheduled on Tuesday 10<sup>th</sup> December, starting at 9.30am at the Younger Years Site.</p> <p>Parents thought that the key actions to help fill the school were the right ones.</p> <p><b><u>Parent Consultation on Careers – Friday 17th January at 8.45am</u></b></p> <p>Ms Al-Hariri runs our careers, she is really keen to ensure that the careers provision is the best that it can be, particularly for younger children and what should be done for them. The school wants to encourage parents from this group and other members of the community to come to the consultation.</p>	<p>Parents encouraged to take flyers and put them up where they can. They are on reception at both sites.</p>
<p><b>4</b></p>	<p><b><u>Appointment process of a parent lead</u></b></p> <p>Parents to email Max and Shaheen if they would like to put themselves forward. This person will be someone Max can check in with, draft the agenda together and ensure the right matters are covered.</p> <p>It is important, there are many people who need to be leading the parent community, not just one person.</p>	<p>Parent Council members emailed and asked to put themselves forward by December 9<sup>th</sup>.</p>
<p><b>5</b></p>	<p><b><u>Absences</u></b></p> <p>Parents felt that where there was an absence due to ill health, pupils felt they missed out unfairly on the 100% attendance badge and felt disheartened.</p> <p>Parents fed back they were worried about the challenge of getting doctors notes for illnesses. There was a concern that any absence needed these notes.</p> <p>In response to this, Mr Haimendorf explained that the approach is at the end of a term the school would review attendance. If a pupil has got lower levels the school would communicate that further attendance would require an explanation / evidence. The evidence can be an appointment card or medicine.</p> <p><b><u>Parent Pay</u></b></p> <p>Concerns were raised that there are some messages / items to pay that are irrelevant to the parents.</p> <p>The change of cost for Yrs 3 and 4 to £2.50 to £2 at YYS should have been communicated better. as parents did not know.</p>	<p>Pupils who have excellent (97%) attendance also celebrated</p> <p>School to make sure this approach is widely publicised.</p> <p>School to ensure that Parent Pay is as clear as possible, having reviewed that Parent Pay is the right product.</p>

<p><b><u>Christmas show</u></b>          Parents were concerned they did not know if Years 5 and 6 were doing Christmas events and it seems like this side of the school is being forgotten about.  <i>Mr Haimendorf looked into this outside of the meeting: Events and celebrations are always planned as a primary school (year 5 and 6 are part of Primary). There are sing alongs in all primary year groups</i></p> <p><b><u>Children in Need and other causes</u></b>          Parents felt that an important event did not even get a mention this year. Mr Haimendorf explained that there is a long list of possible events that the school can do and sometimes the school cannot do everything. Its important the Events Committee make an events schedule at the next meeting which is agreed for the year.</p> <p><b><u>SENCo</u></b>          A new primary deputy SENCo is appointed, parent were keen to schedule a coffee morning to meet them.</p> <p><b><u>Assembly</u></b>          Parents would like to come from time to time to their child's assembly. <i>Outside of the meeting, the answer can be provided: parents are welcome to attend individual class assemblies at YYS, as well as specific assemblies, for example the festive singalongs next week</i></p> <p><b><u>Website and communications</u></b></p> <ul style="list-style-type: none"> <li>- need new pictures on the website not the same pictures of the same children</li> <li>- Need to check the links on the website</li> <li>- Need to check if the website is mobile friendly             <ul style="list-style-type: none"> <li>- Absences – [reporting your child absent area] link to be under parents instead of at the end of the website.</li> </ul> </li> </ul> <p>School should utilise electronic communication better.</p>	<p>To agree and circulate all parent events until the end of the year as soon as possible.</p> <p>School to clarify approach to assemblies</p>
<p><b>Next Parent Consultation meeting - Tuesday 14<sup>th</sup> January 2020 8.45am at OYS</b></p>	