

Dear Parent / Guardian,

Professional photo proofs will be given to your child today. Due to covid-19 the procedure will be slightly different this year as parents are not allowed to come on-site.

There are three ways of ordering

1.
 - a. Online <https://schoolphotosonline.gotphoto.co.uk/login> using the Access Code which is under the photo
 - b. Return the proof card back to the school **via your child** with the **exact cash**
 - c. Or over the telephone 01730 26421

Cash orders

Please ensure you give the envelope with the **exact** cash to your child. **Primary children in Years 5 and 6** are to give this to their form teacher who will give to the Receptionist. **Secondary children** are to give this to the Receptionist on arrival in the mornings. These will not be accepted at any other time of the school day.

The deadline for payments is Thursday 22nd October PM, Photoface will be collecting all cash paid proofs on Friday 23rd October PM. Photos will still be available online to order after the deadline but a delivery charge will apply of £3.50.

Kind regards,
King Solomon Academy