



## **Primary lunch and play assistant (part time)**

We are looking for the right person to join our 'Mid-day Magic' team: a committed team of staff who support our children to eat well and play together every day.

King Solomon Academy aims to transform the lives of its pupils. We work hard to live and breathe our values every day: aiming high, working together, being kind and leading the way. Our pupils work hard in their lessons with their teachers and educational support staff but we have just as high standards of their behaviour and attitude outside the classroom in the dining hall and in our extensive play areas.

We serve a deprived community where teaching positive attitudes towards eating and playing healthily and having good table manners and being respectful in our play are extremely important to our children's development.

King Solomon Academy has achieved two successive outstanding rating from Ofsted. It is a pioneering school looking to hire excellent people.

### **Our ideal candidate will:**

- be a hardworking, helpful and conscientious individual
- have a calm and caring demeanor
- provide a high quality of care to our pupils and possess a genuine passion for eating well and playing collaboratively
- have the ability to use initiative and imagination to devise games
- be committed to our values to aim high, work together, be kind and lead the way.

If you are an individual who has the care, enthusiasm and the resilience for a challenging but rewarding new opportunity, then we'd love to hear from you.

To apply, and to see more information about the school and this role please visit <http://kingsolomonacademy.org/current-vacancies>. The deadline is **11am** on **Friday 3<sup>rd</sup> December 2021**. To discuss the role, please feel free to email the

Principal's PA, Shaheen Riaz ([s.riaz@kingsolomonacademy.org](mailto:s.riaz@kingsolomonacademy.org)) or phone on 0207 563 6901.

*Ark is committed to safeguarding children; successful candidates will be subject to an enhanced Disclosure & Barring Service check.*

## **Job Description: Primary lunch and play assistant**

<b>Reports to:</b>	Lunchtime Leader
<b>Salary:</b>	Ark Scale Band 3, Point 2, Full Time Equivalent: £22,206, Actual Salary working 11.15am to 1.30pm: £7,263 (32.7% Full Time Equivalent)
<b>Hours:</b>	11.15am-1.30pm Monday-Friday, term-time only

### **The Role**

The postholder will work with our pupils throughout the lunch and play session. The role might be based more inside, serving lunches in nursery and helping our children eat or more outside, ensuring the health and safety of all children is maintained in play, setting up and supervising activities and engaging all children in play.

### **Key Responsibilities**

- To supervise children eating, ensuring children are served appropriately and are encouraged or directed to eat appropriately
- To support in clearing away lunch, tidying up and re-setting
- To ensure pupils with allergies are appropriately fed and looked after
- To ensure pupils are encouraged to use the toilet appropriately
- To escort pupils to and from their eating space and ensure they do this safely
- To set up exciting activities for pupils to play with
- To initiate and sustain play with pupils, running games, teaching children the rules, encouraging and motivating them to participate
- To ensure all pupils behave appropriately throughout lunch and play, meeting KSA values and interacting with their peers and staff appropriately
- To actively teach pupils about how to improve their behaviour, in line with the school's behaviour policy
- To apply the school's behaviour policy consistently and fairly and follow up on behaviour incidents and concerns appropriately including logging on the school system
- To monitor that pupils are safe and that any incidents of health and safety are reported immediately and followed up on as per the policy
- To administer first aid and deal with minor accidents, when necessary and ensure that first aid materials are fully stocked and follow up first aid as per the policy
- To be aware of and implement all site rules and regulations, and to report any unsafe playground conditions to the site staff
- To instil an ethos of high expectations for behaviour and achievement of all pupils
- To contribute positively to the overall ethos, work and aims of the school.
- To participate in relevant meetings, training and learning activities and performance management as required

### **Other**

- Undertake various responsibilities as directed by SLT and the Administration Team
- This job description is subject to change with the agreement of the post holder
- This post is subject to an enhanced DBS disclosure.

## **Person Specification: Playground Supervisor**

### **Qualification criteria**

- Right to work in the UK.
- First Aid Certificate (desirable)

### **Experience**

- Experience of supervising children at the appropriate age range (desirable)
- Experience in a similar role within a school or the education sector (desirable)

### **Skills and attributes**

We are looking for these skills and attributes or at the very least, a clear, demonstrable capacity to develop them organised around our four school values:

#### **“Aiming high”**

- Prepares for success
- Works hard to achieve goals
- Never gives up on ourselves, our teammates or our mission
- Willingness to play a full part in school life and go above and beyond to ensure success
- High energy

#### **“Working together”**

- Works effectively as part of a team
- Seeks out opportunities to build on own and others’ strengths and helps others to be better through a culture of clear, kind feedback
- Makes a strong contribution to planning activities together as a team

#### **“Being kind”**

- Able to create a safe, happy and successful environment for everyone in our community
- Shows gratitude
- Takes care of others
- Exhibits pride in achievements of self and others

#### **“Leading the way”**

- Has a passion for working with children
- Is a positive role model to others
- Is brave
- Shows initiative
- Feels passionate about creating a better future.

**Other**

This post is subject to an enhanced Disclosure and Barring Service check.