

How to drop off and pick up my child at the Younger Years Site

- Government guidance says we should not have parents onsite. This means drop off and pick up must take place in the Crompton Street area outside the school gate.
- We want to children to be able to enter school as swiftly and as safely as possible, so we need to open both entrances (Crompton St and Park Place Villas) to allow for more pupils to enter at one time and to support social distancing, we will operate a staggered start as advised by the government.
- Please make sure you have informed the school about which entrance you will use every day so our staff know which side to bring your child on dismissal.
- Please make sure only **one adult and as few siblings as possible** bring children to school and collect them at home time. This also help us to meet government social distancing expectations.
- Please be patient while we adapt to this routine especially in the first weeks when your child's teacher is getting to know up to 32 new children and their families.
- Please arrive on time for your arrival and dismissal times below. Do not arrive too early as you will have to wait on the pavement and this could soon become unsafe if many people are waiting.
- There is only a 5-minute window for each class to support families dropping off and collecting more than one child. This means that interactions with families must be limited to informing parents about any minor injuries and behavioural incidents. All other communication will need to take place by phone or on Teams to reduce the risk of infection.

| Threshold and Dismissal times | | Nursery | Reception | Year 1 | Year 2 | Year 3 | Year 4 |
|-------------------------------|---------------------------|-------------|-------------|---------------|----------------|---------------|---------------|
| DROP OFF <i>threshold</i> | Monday to Fridays | 8.45-8.50am | 8.40-8.45am | 8.35-8.40am | 8.30-8.35am | 8.25-8.30am | 8.20-8.25am |
| PICK UP <i>dismissal</i> | Mondays | 2.20-2.25pm | 2.25-2.30pm | 2.30 - 2.35pm | 2.35 - 2.40 pm | 2.40 - 2.45pm | 2.45 - 2.50pm |
| | Tuesday to Fridays | 3.00-3.05pm | 3.05-3.10pm | 3.10-3.15pm | 3.15-3.20pm | 3.20-3.25pm | 3.25-3.30pm |

Crompton Street



1. Please bring pupils to the junction of Hall Place and Crompton Street. You will see a yellow turtle gate and a Road Closed sign because the section of Crompton street from the Hall Place junction to Little Venice Sports centre is now a School Street for morning and afternoon dismissal times only. This means there is restricted access to vehicles and arrivals and dismissals are safer.
2. One side of the pavement on Crompton Street has white feet to queue on and the other side has yellow feet. You will line up, socially distanced on either the narrower pavement with 2 metre spaced white feet or on the other wider pavement with 2 metre spaced yellow feet. In the morning you can use any side but for dismissal it is helpful to be on the feet closest to your child's class to make the handover quicker. Please find your child's class below and line up on the right coloured feet.

| Pupil Zones | Zones 1 and 2 | Zones 3 and 4 | Zones 5 and 6 |
|--------------------|-----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| |  |  |  |
| Parent feet colour | Use white feet | Use white or yellow feet | Use yellow feet |
| |  |   |  |
| Nursery | N RADA | N Southbank | |
| Reception | Loughborough | Sheffield Hallam | Surrey |
| Year 1 | Nottingham Trent | Leeds | Lancashire |
| Year 2 | Nottingham | Swansea | Exeter |
| Year 3 | Edinburgh | Hatfield | New York |
| Year 4 | Oxford | Goldsmiths | Durham |

- In the morning a senior leader will hold a sign saying which year group will next be entering the site. They will ask children to say goodbye and get ready to walk across the road, enter the site through the green gate and be greeted by their teacher in the playground.



- Children will line up in dedicated spaces before they enter the building unless it is raining heavily when staff will guide them along the route directly to their classroom where they will be greeted by their teacher at their classroom door.
- The road can be used to walk back to the Edgware Road.
- As the child (and adult) at the front of the queue are called to join their bubble, the line will move forwards so please keep moving down the pavement until it is your turn.
- Please be patient, it might take much longer than usual to hand over and collect your children. The team will be doing their best to keep everyone safe.
- If you are coming to pick up with younger siblings, you must keep them in pushchairs or holding hands with you. They must not be allowed to run around and compromise the safety of other waiting families.
- Senior leaders will be present to support children walking from zones and are available for short conversations. Longer conversations will be by phone call.

Park Place Villas

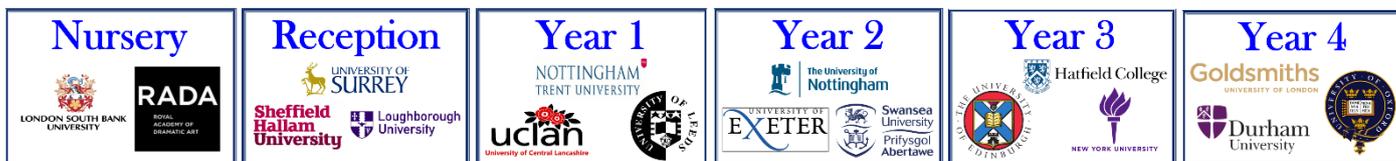


1. One side of the pavement on Park Place Villas has white feet to queue on and the other side has yellow feet where you will line up, socially distanced with 2 metre spaced feet. In the morning you can use any side but for dismissal it is helpful to be on the feet closest to your child's class to make the handover quicker. Please find your child's class below and line up on the right

| Pupil Zones | C | B | A |
|--------------------|----------------|--------------------------|-----------------|
| | | | |
| Parent feet colour | Use white feet | Use white or yellow feet | Use yellow feet |
| | | | |
| Nursery | | N RADA | N Southbank |
| Reception | Loughborough | Sheffield Hallam | Surrey |
| Year 1 | Lancashire | Nottingham Trent | Leeds |
| Year 2 | Swansea | Nottingham | Exeter |
| Year 3 | New York | Hatfield | Edinburgh |
| Year 4 | Goldsmiths | Durham | Oxford |

coloured feet.

2. In the morning a senior leader will hold a sign saying which year group will next be entering the site. They will ask children to say goodbye and get ready to walk down the driveway to enter the site through the playground where they will be greeted by their teacher in the playground.



3. Children will line up in dedicated spaces before they enter the building unless it is raining heavily when staff will guide them along the route directly to their classroom where they will be greeted by their teacher at their classroom door.
4. As parents at the front of the queue collect their child, the line will move forwards so please keep moving down the pavement until it is your turn.
5. Please be patient, it might take much longer than usual to hand over and collect your children. The team will be doing their best to keep everyone safe.
6. If you are coming to pick up with younger siblings, you must keep them in pushchairs or holding hands with you. They must not be allowed to run around and compromise the safety of other waiting families.
7. Senior leaders will be present to support children walking to or from zones and are available for short conversations. Longer conversations will be by phone call.