

Wednesday 6<sup>th</sup> September, 2017

Hello Middle School and Upper School parents,

We've had a great day in secondary today and had an excellent start to the new school year! In secondary, we have previously relied on letters and lots of text messages to be in touch with you and we are pleased to be moving to using email as our main form of communication with parents, both because it is cheaper, better for the environment and hopefully easier for you all too.

From next Friday (15<sup>th</sup>), you can expect a newsletter from Middle School and Upper School on a Friday with news, photos and information. We are also committed to making much better use of the website so do check there for updates.

### **Medical and First Aid information**

If your child has a medical condition and you have not had a meeting with Ms England or Ms Colmans to update their Healthcare Plan, it is vital that you do so. Please email [i.colmans@kingsolomonacademy.org](mailto:i.colmans@kingsolomonacademy.org) to make an appointment.

In order to communicate more effectively when a child has received first aid or has sustained a head injury we will now be implementing a procedure which involves the child receiving a wristband if they have received medical attention at school. This will also be accompanied by a letter with a summary of the medical attention required and any further information required to keep them safe at home. If the child's injury is serious we will also communicate with parents/ carers on the phone.

If you did not receive the text message or email which was sent yesterday we may not have your current contact details on file. Please send any updates to [i.colmans@kingsolomonacademy.org](mailto:i.colmans@kingsolomonacademy.org)

We have taken on board parent feedback that you would like to be able to contact Ms. Colmans more easily about questions and concerns regarding pupils' medical information or for updating personal details, and for parents who would like to request additional support from the school (e.g. passport signing, letters for housing etc). Alongside the receptionists who will be responding to the usual morning queries, Ms. Colmans will also be based behind the Main Reception every morning from 8.30-10am for parents to drop in and speak to and she will either support you there and then or be able to put you in touch with a more relevant member of staff.

### **Uniform**

Most pupils have come back to school looking very smart. We've had lots of positive feedback from parents to say that they have found the new system easy to use which is great news. Please use the instructions on the website to order any outstanding items:

<http://kingsolomonacademy.org/about-us/uniform>

### **Getting to Know You Dinners**

We are looking forward to welcoming all parents into the academy for our annual Getting To Know You Dinners in Year 7-10. Parents will hear from Heads of School, Heads of Year and the whole Year Team about the year ahead and then are invited to stay to share dinner together and get to know each other. We invite all parents to bring contributions to the dinner.

Dates and timings below:

Year 7: 5-6pm on Tuesday 12<sup>th</sup> September

Year 8: 5-6pm on Tuesday 19<sup>th</sup> September

Year 9: 5-6pm on Tuesday 26<sup>th</sup> September

10 Reading: 4.15-5pm on Wednesday 13<sup>th</sup> September

10 UEA: 4.15-5pm on Thursday 21<sup>st</sup> September

10 Nottingham: 4.15-5pm on Thursday 28<sup>th</sup> September

Year 11 are having a Parent Information Evening on Monday 18<sup>th</sup> September from 5-6pm.

**Coffee morning begins again at 8.30am on Friday morning in Infants Commons – all KSA parents are welcome to come and catch up with each other and talk to leaders of the school - do come and join us!**

Thanks all,

Mr. Mvula (Head of Middle School) and Ms. Crompton (Head of Upper School)