



September 2017

Dear Parents/ Carers,

As your children move up into the next year group it is important for their new teachers to get to know them and their families well.

An important part of this relationship building comes from the parent/carer contact with teachers at the beginning and end of each school day. We understand that it is not always possible for parents to collect their children themselves, and on occasion you may ask another trusted adult to collect your child.

In order to ensure that we can safeguard your child, and only send them home with appropriate adults, please complete the form below with full details of **all** of the adults who may be asked to collect your children throughout the year.

**We would also like you to include a photo of each of the trusted adults so that we are able to accurately identify them. Photos should be attached to your reply slip or emailed to your child's class teacher:**

Please also note the following information:

- Your child will not be released to any other adult, including other children's parents.
- Siblings can only collect younger children if they are **over 16 years of age** or by special arrangement with a member of staff.
- Where appropriate Year 6 pupils will be offered the opportunity to travel to and from school alone, at Ms Kumar's discretion, later in the year.

Yours Sincerely,

Katy England  
Assistant Principal - Head of Pastoral Care

**This form should be returned to your child's new class teacher in September**

**Child's details:**

<b>Name</b>	Abdulaziz Khalid Yousef
<b>Class</b>	Warwick [TYO]

**Adult most likely to collect child:**

<b>Name</b>	
<b>Contact details</b>	
<b>Relationship to child</b>	
<b>Age (if under 18)</b>	
Please attach and return a photo to this form or email it to your child's class teacher	

**Other trusted adults:**

<b>Name</b>	
<b>Contact details</b>	
<b>Relationship to child</b>	
<b>Age (if under 18)</b>	
Please attach and return a photo to this form or email it to your child's class teacher	

<b>Name</b>	
<b>Contact details</b>	
<b>Relationship to child</b>	
<b>Age (if under 18)</b>	
Please attach and return a photo to this form or email it to your child's class teacher	

<b>Name</b>	
<b>Contact details</b>	
<b>Relationship to child</b>	
<b>Age (if under 18)</b>	
Please attach and return a photo to this form or email it to your child's class teacher	



<b>Name</b>	
<b>Contact details</b>	
<b>Relationship to child</b>	
<b>Age (if under 18)</b>	
Please attach and return a photo to this form or email it to your child's class teacher	

<b>Name</b>	
<b>Contact details</b>	
<b>Relationship to child</b>	
<b>Age (if under 18)</b>	
Please attach and return a photo to this form or email it to your child's class teacher	

<b>Name</b>	
<b>Contact details</b>	
<b>Relationship to child</b>	
<b>Age (if under 18)</b>	
Please attach and return a photo to this form or email it to your child's class teacher	

<b>Name</b>	
<b>Contact details</b>	
<b>Relationship to child</b>	
<b>Age (if under 18)</b>	
Please attach and return a photo to this form or email it to your child's class teacher	

<b>Name</b>	
<b>Contact details</b>	
<b>Relationship to child</b>	
<b>Age (if under 18)</b>	
Please attach and return a photo to this form or email it to your child's class teacher	

<b>Name</b>	
<b>Contact details</b>	
<b>Relationship to child</b>	
<b>Age (if under 18)</b>	
Please attach and return a photo to this form or email it to your child's class teacher	