Dear Parent/Guardian,

Thank you for your interest regarding a nursery place for your child for September 2017. Please find attached an admission form.

Please note the following:

- Your child's birth date must fall between the 1st September 2013 to 31st August 2014.

- Places are available on a full-time and part-time basis and will be allocated based upon the admissions criteria below

- We have only 60 places available.

Admission Criteria

If the nursery is oversubscribed, priority will be given to students with Statements of special educational needs. The remaining places will then be offered in the following order of priority:

1. Children who are in public care
2. Children of staff of the school where there is a demonstrable skill shortage
3. Children who have a sibling who already attends the school and who will continue to do so on the date of admission (for this purpose "sibling" means a whole, half or step-brother or -sister resident at the same address)
4. Children of staff of the school (where there is no skill shortage)
5. The remaining places will be allocated children who live closest to the school, using a straight line distance from the main entrance of the academy to the main entrance to the child's home.

The school keeps a waiting list, which is used to fill casual vacancies occurring as a result of students leaving during the academic year or a result of withdrawing a place that has been offered. This list is compiled according to the above admission criteria.

Please complete the admission form and return to the school by Thursday, 16th March 2017 at 4pm. We will let you know by post whether or not we can offer your child a place by Friday, 5th May 2017.

Yours sincerely,

Cheryl Francis
Senior School Administrator & Finance Officer

ADMISSION TO NURSERY IN SEPTEMBER 2017

KING SOLOMON ACADEMY

MMVII

Nursery Application Form

This form is for use by parents/guardians of children due to start the nursery in September 2017. To start nursery in September 2017, the child's date of birth must fall between 1st September 2013 and 31st August 2014.

Please write in **CAPITAL LETTERS** and use **black ink**.

1. Personal Details

About Your Child: Please provide the following details about your child.

First Name(s)		Surname/Last Name	

Date of Birth (dd/mm/yy)	/ /	Boy/Girl	

Child's Home Address

Postcode

(This must be the address where the child normally lives. If this is different from the parent/carer address, please give reasons for this. If parents share custody, this must be stated and both addresses shown.)

Parent/Guardian: Please give your own details here.

Title (eg Mr /Mrs /Miss /Ms etc.)		Initials		Surname/ Last Name	

Home Tel no.		Daytime Tel no.		Relationship to Child (eg mother, father etc)	

Brothers or Sisters attending the School

If your child has brothers or sisters currently attending King Solomon Academy, please give details in the section below.

Name	Date of Birth	Year Group

2. Other information

Does your child currently attend a nursery or other childcare setting?   YES/NO (please delete as appropriate)

If yes, please state which nursery or childcare setting.

Is the child in the public care of a Local Authority?   YES/NO (please delete as appropriate)

If yes, please state which Local Authority (borough).

If yes, please also provide a letter from the social worker confirming the legal status of the child and the local authority with whom the child is in care.

Does your child have a Statement of Special Educational Needs?   YES/NO (please delete as appropriate)

Sign

Print Name

Date

If you have any queries, our telephone number is 020 7563 6900 or you can email office@kingsolomonacademy.org

The completed form must be received by the school no later than Thursday, 16th March 2017 at 4pm.

Please post completed forms to:
Nursery Admissions Officer,
King Solomon Academy,
Penfold Street,
London, NW1 6RX.